

<b>Dept:</b>	Human Services	54	<b>DANE COUNTY</b>	<b>Fund Name:</b>	Human Services
<b>Prgm:</b>	Administration	000:301/00:39		<b>Fund No:</b>	2600

**Mission:**

Administration provides policy development, general management, program planning and evaluation, budgeting, fiscal services, information system oversight, and general administrative support for the Department.

**Description:**

The Administrative Unit reports to the Director and is responsible for Department-wide policy and management. Staff functions also help assure efficient day-to-day operations of the Department, planning, budgeting, information systems, and overall fiscal and clerical support. The Unit is also responsible for all fiscal contract management, State financial reporting, and collections. Additionally, the Unit includes personnel management oversight, facilities management, equal opportunities oversight, planning and policy coordination for Department support staff.

	Actual 2013	Adopted 2014	2013 Forward	Board Transfers	Budget As Modified	2014 YTD	Estimated 2014	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$2,930,179	\$3,255,040	\$0	\$91,589	\$3,346,629	\$863,365	\$3,346,629	\$3,456,921
Operating Expenses	\$727,254	\$620,674	\$37,874	\$0	\$658,548	\$225,085	\$658,548	\$714,441
Contractual Services	\$496,560	\$709,244	\$4,500	\$0	\$713,744	\$94,387	\$713,744	\$704,244
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$4,153,993</b>	<b>\$4,584,958</b>	<b>\$42,374</b>	<b>\$91,589</b>	<b>\$4,718,921</b>	<b>\$1,182,836</b>	<b>\$4,718,921</b>	<b>\$4,875,606</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$4,433,104	\$3,749,116	\$0	\$91,589	\$3,840,705	\$668,880	\$3,840,705	\$3,908,337
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$100	\$0	\$0	\$100	\$0	\$100	\$100
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$1,510	\$0	\$0	\$0	\$0	\$497	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$4,434,613</b>	<b>\$3,749,216</b>	<b>\$0</b>	<b>\$91,589</b>	<b>\$3,840,805</b>	<b>\$669,377</b>	<b>\$3,840,805</b>	<b>\$3,908,437</b>
<b>GPR SUPPORT</b>	<b>(\$280,620)</b>	<b>\$835,742</b>			<b>\$878,116</b>			<b>\$967,169</b>
<b>F.T.E. STAFF</b>	<b>29.500</b>	<b>30.600</b>					<b>30.600</b>	<b>32.500</b>

<b>Dept:</b> Human Services	54								<b>Fund Name:</b> Human Services
<b>Prgm:</b> Administration	000:301/00:39								<b>Fund No.:</b> 2600
DI#	2015 Base	Net Decision Items							2015 Requested Budget
		01	02	03	04	05	06	07	
<b>PROGRAM EXPENDITURES</b>									
Personnel Costs	\$3,297,700	\$113,950	\$45,271	\$0	\$0	\$0	\$0	\$0	\$3,456,921
Operating Expenses	\$620,674	\$56,067	\$37,700	\$0	\$0	\$0	\$0	\$0	\$714,441
Contractual Services	\$709,444	\$0	(\$5,200)	\$0	\$0	\$0	\$0	\$0	\$704,244
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$4,627,818</b>	<b>\$170,017</b>	<b>\$77,771</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,875,606</b>
<b>PROGRAM REVENUE</b>									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$3,749,116	\$113,950	\$45,271	\$0	\$0	\$0	\$0	\$0	\$3,908,337
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,749,216</b>	<b>\$113,950</b>	<b>\$45,271</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,908,437</b>
<b>GPR SUPPORT</b>	<b>\$878,602</b>	<b>\$56,067</b>	<b>\$32,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$967,169</b>
<b>F.T.E. STAFF</b>	<b>30.600</b>	<b>1.400</b>	<b>0.500</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>32.500</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
<b>2015 BUDGET BASE</b>		\$4,627,818	\$3,749,216	\$878,602
DI #	HUMS-ADMN-1			
DEPT	Proposed Changes			
This decision adds 1.40 FTE Accountants \$113,950 with associated revenue to accurately maintain existing grants management and accommodate expanding grants management, internal training, contracting support and State reporting activities. In addition \$56,067 is transferred here from the CYF division to accommodate ongoing maintenance costs for the Northwoods CPS case management support system implementation.		\$170,017	\$113,950	\$56,067
EXEC				\$0
ADOPTED				\$0
NET DI # HUMS-ADMN-1		\$170,017	\$113,950	\$56,067

<b>Dept:</b>	Human Services	54	<b>Fund Name:</b>	Human Services
<b>Prgm:</b>	Administration	000:301/00:39	<b>Fund No.:</b>	2600

<b>NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE</b>			<b>Expenditures</b>	<b>Revenue</b>	<b>GPR Support</b>
DI #	HUMS-ADMN-2	Base Transfers, Reallocations and Resolutions			
DEPT	This decision reflects \$45,271 expense and related revenue for the annualization of a .50 FTE Business Analyst/Programmer position to support MA Comprehensive Community Services (CCS) related programming activities that began in 2014. In addition, technical adjustments reallocate \$32,500 from the ACS division and reallocates \$5,200 between operating lines to reflect anticipated 2015 levels.		\$77,771	\$45,271	\$32,500
EXEC					\$0
ADOPTED					\$0
	NET DI #	HUMS-ADMN-2	\$77,771	\$45,271	\$32,500

--	--	--	--	--	--

<b>2015 REQUESTED BUDGET</b>	\$4,875,606	\$3,908,437	\$967,169
------------------------------	-------------	-------------	-----------