

Dept:	Human Services 2610	54	DANE COUNTY	Fund Name:	2610
Prgm:	HS Administration	301/39		Fund No:	2610

Mission:

Administration provides policy development, general management, program planning and evaluation, budgeting, fiscal services, information system oversight, and general administrative support for the Department.

Description:

The Administrative Unit reports to the Director and is responsible for Department-wide policy and management. Staff functions assure efficient day-to-day operations of the Department. Functions include planning, budgeting, information systems, and overall fiscal and clerical support. The Unit is also responsible for all fiscal contract management, State financial reporting, and collections. Additionally, the Unit includes personnel management oversight, facilities management, equal opportunities oversight, planning and policy coordination for Department staff.

	Actual 2017	Adopted 2018	2017 Carry Forward	Board Transfers	Budget As Modified	2018 YTD	Estimated 2018	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,131,600
Operating Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,429,198
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,864,454
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,425,252
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,198,475
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,100
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,210,575
GPR SUPPORT	\$0	\$0			\$0			\$16,214,677
F.T.E. STAFF	0.000	0.000					0.000	37.500

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DI#	2019 Base	Net Decision Items							2019 Requested Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personnel Costs	\$0	\$4,396,500	\$0	\$132,400	(\$397,300)	\$0	\$0	\$0	\$4,131,600	
Operating Expenses	\$0	\$659,441	(\$41,843)	\$0	\$811,600	\$0	\$0	\$0	\$1,429,198	
Contractual Services	\$0	\$15,233,484	(\$369,030)	\$0	\$0	\$0	\$0	\$0	\$14,864,454	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$20,289,425	(\$410,873)	\$132,400	\$414,300	\$0	\$0	\$0	\$20,425,252	
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$0	\$4,072,385	(\$196,110)	\$0	\$322,200	\$0	\$0	\$0	\$4,198,475	
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$0	\$12,100	\$0	\$0	\$0	\$0	\$0	\$0	\$12,100	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$4,084,485	(\$196,110)	\$0	\$322,200	\$0	\$0	\$0	\$4,210,575	
GPR SUPPORT	\$0	\$16,204,940	(\$214,763)	\$132,400	\$92,100	\$0	\$0	\$0	\$16,214,677	
F.T.E. STAFF	0.000	40.000	0.000	1.000	(3.500)	0.000	0.000	0.000	37.500	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
2019 BUDGET BASE		\$0	\$0	\$0
DI #	HUMN-ADMN-1 TRANSFER TO NEW CHART OF ACCOUNTS – NEW BASE			
DEPT	This decision item reflects an increased expense of \$20,289,425 and revenue of \$4,084,485 to transfer funds from Fund 2600 to the newly organized Fund 2610.	\$20,289,425	\$4,084,485	\$16,204,940
EXEC				\$0
ADOPTED				\$0
NET DI # HUMN-ADMN-1		\$20,289,425	\$4,084,485	\$16,204,940

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NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	HUMN-ADMN-2	REALLOCATIONS & RE-ESTIMATES			
DEPT	This decision item transfers expenses among various lines to better account for building and facilities costs. This decision item re-estimates the Family Care payment for 2019.		(\$410,873)	(\$196,110)	(\$214,763)
EXEC					\$0
ADOPTED					\$0
NET DI # HUMN-ADMN-2			(\$410,873)	(\$196,110)	(\$214,763)
DI #	HUMN-ADMN-3	PROGRAM SPECIFIC CHANGES			
DEPT	This decision item adds a Deputy Director position.		\$132,400	\$0	\$132,400
EXEC					\$0
ADOPTED					\$0
NET DI # HUMN-ADMN-3			\$132,400	\$0	\$132,400
DI #	HUMN-ADMN-4	IT REORGANIZATION			
DEPT	This decision eliminates a vacant Accounting Assistant, a vacant Account Clerk II and a vacant Accountant position. It also creates two Information Technology Specialist II positions, and transfers two Business Programmer/Analyst positions and an Information Technology Specialist II position from the Human Services budget to the Department of Administration budget as part of the IT reorganization plan.		\$414,300	\$322,200	\$92,100
EXEC					\$0
ADOPTED					\$0
NET DI # HUMN-ADMN-4			\$414,300	\$322,200	\$92,100
2019 REQUESTED BUDGET			\$20,425,252	\$4,210,575	\$16,214,677