



Dane County Department of Human Services Behavioral Health Division

Dane County Executive – Joe Parisi
Interim Director – Astra Iheukumere
Division Administrator – Todd Campbell

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CCS Coordination Committee Minutes

Zoom Virtual Meeting

January 18, 2023

12:00-1:30 p.m.

Present: Laura Abilene, Teri Barman, Kimberly Disch-French, Michelle Hicks, Corri Kohn, Amy Laughnan, Nikyra McCann, Veronica McMurray, Margaret Rubio, Vanessa Statam, Mai Zong Vue, Nichole Wright

Absent: Kristi Nelson, Mary Boesel Rauwolf, Heidi Stringer

Present (Non-Members): Todd Campbell, Jenna Ramaker, Niki Sustr

1. Public comment time (5 min/speaker up to 15 minutes total allocation)

None

2. Comments about, or corrections to 11/16/2022 minutes.
 - a. Approval of minutes

All in favor, minutes approved

3. Welcome to new committee members and introductions.
 - a. Kimberly Disch-French, Corri Kohn, Amy Laughnan

All members introduced themselves and stated role on committee (consumer, family, advocate, provider, County staff)

4. Behavioral Health Division Administrator, Todd Campbell

Todd described configuration of newly-created Behavioral Health Division at the Department of Human Services. Sub-areas include: Urgent Care, Recovery Management, Justice Support & Clinical Services, and CCS.

Todd thanked committee for their work and support of the CCS program and answered committee questions about the addition of Case Managers, Department work on Diversity & Inclusion, and data points collected for consumers.

5. Progress update (as of 1/16/2023)

a. CCS enrollment update 2,109 total participants enrolled (up 39 since 11/14/2022)

i. Adults = 1631 (up 34)

ii. Youth = 478 (up 5)

iii. Discharges = 1481 total since program began in 2015 (up 81 since 11/14/22)

- 2021 average discharges: 26/month

- 2022 average discharges: 36/month

b. Dane County CCS personnel update

i. Current vacancies

1. 5 vacant Intake Worker positions:

a. 1 social worker (from 2022 budget) have been unable to fill

b. 4 case manager positions new to 2023 budget

2. Quality Assurance Specialist (hired, starts 1/30/23)

Total enrollments this period = 120
Total discharges this period = 81
Net change in enrollment = +39

6. Review CCS Plan updates.

a. Feedback and approval.

All tracked changes were reviewed with Committee and questions answered. All voted in favor to approve updated CCS Plan.

7. Review removal of "Reason for Applying for CCS Services" from the application.

a. Haven't been utilizing the data.

Committee discussed pros and cons of leaving that data there vs. removing. Committee voted to remove the "Reason for Applying for CCS Services" section of the application.

8. Survey: Bilingual Services & Accommodations (from QI Plan)

a. Review of proposed questions and dialogue

b. Timeline for administration

Reviewed proposed questions with Committee. Jenna will create a mock-up of the survey and email to Committee members.

9. CCS Provider Network data

a. Number service facilitation staff over time

b. Race/ethnicity of CCS service providers

Topic tabled until next meeting due to insufficient time.

10. Items for future meetings:

a. Review results of Consumer Satisfaction Survey (March)

b. Update QI Plan (March/May)

c. Bilingual Services Survey report out (March/May)

- d. Review Outcomes brainstorming from County staff (following return of satisfaction survey)

11. Completion of timesheets.

- a. Julie will email timesheets to those that need them to review. Either sign electronically with Adobe Acrobat or send email back to Julie confirming that you agree with time sheet (counts as your signature) and Julie will submit to payroll.

Next Meeting

3/15/23, 12:00-1:30pm

Zoom Virtual Meeting