



Dane County Department of Human Services Division of Adult Community Services

Director – Lynn Green
Division Administrator - Fran Genter

JOE PARISI
DANE COUNTY EXECUTIVE

CCS Coordination Committee Minutes

Madison Central Library, 1st Floor Conference Room

December 16, 2015

12:00-1:30 p.m.

Present: Anna Moffit, Dorothy Hawkins, Todd Campbell, David Kuehne, Ava Martinez, Linda Kustka, Julie Meister, Carrie Simon

1. Comments about, or corrections to, 11/18/15 minutes. **None raised.**
2. Progress update
 - a. CCS Intakes thus far (75 total).
 - i. Adults=60 (+20 from last month)
 - ii. Youth=12 (+2 from last month)
 1. Continue to have capacity issues at the two primary youth SF agencies.
 2. Actively recruiting/exploring additional agencies.
 - b. Contracting Progress
 - i. Service Facilitation Agencies
 1. Youth
 - a. Current: 7 agencies
 - DCDHS, Community Counseling Center, Community Partnerships, HealthyMinds, Journey Mental Health Center, Madison Trauma Therapy, Sankofa
 2. Adults
 - a. Current: 9 agencies
 - Community Counseling Center, Community Partnerships, HealthyMinds, Journey Mental Health Center, Madison Trauma Therapy, Porchlight, Sankofa, SOAR, Tellurian
 3. Providing monthly on-site Service Director TA to each service facilitation agency in addition to monthly group Service Director TA.
 - ii. Array Agencies
 1. 34 total fully contracted (+5 from last month)
 2. 5 agencies in process of contracting
 3. Actively recruiting more service facilitation agencies and expanding AODA network.
 - c. Training of CCS Staff

- i. Continuing to offer Overview & Recovery and Service Facilitator trainings monthly due to ongoing provider onboarding and interest
 - 1. December 3, trained 28 new providers in initial CCS Overview & Recovery training.
- ii. CCS Module/IT trainings
 - 1. Continuing 1-2 sessions/month
 - 2. Providing regular on-site technical assistance providers as needed.
 - a. Providers learning CCS workflow and IT system
 - b. IT system showing significant improvement with enhancements, still much work to do.
- d. Questions or comments?
 - i. ***What is the projected lag time between initial call and first appointment? Adults – approximately 2 weeks, kids – longer because service facilitation capacity is slowing things down a bit, original plan was to bring on outside agencies in January 2016 but that timeline got bumped up to October 2015, agencies still working on getting CCS up and running.***
 - ii. ***What are the service array categories in need of more providers? Peer support, service facilitation, AODA treatment***
- 6. Work on Client Handbook edits as a group.
- 7. Topics for next meeting
 - a. Continue editing Client Handbook.
- 8. Other issues. None.
- 9. Completion of timesheets. Timesheets not available, but Julie will connect with people individually to get these completed.
- 10. Next meeting:
 - a. **1/20/15, 12:00-1:30pm at Madison Central Library, 1st Floor Conference Room**